

**Minutes of the Hulcote & Salford Parish Council Meeting held on Monday 10<sup>th</sup> January 2022 held in Mary Agate Hall, Salford starting at 7.30pm.**

**Present:** Cllrs K Butten – Chairman, J Abbey, P Harris – Vice Chairman, R Harrison, S Whiteman, Mrs Lyn Lyman (Clerk) and 2 residents.

469. **To accept Apologies:**

Apologies were received from: Cllr M Majoor & J Martin, CB Cllrs S Clarke, K Matthews & R Morris.

470. **Specific Declarations of Interest:**

a) **Declaration of member's interest of a non-pecuniary nature:**

(Having membership of a club, charity etc or a close relationship). None

b) **Declaration of member's interest of a pecuniary nature:** None

(Having a financial bearing on a member or their spouse/partner). None

471. **Open Forum:**

No issues raised.

472. **To accept Minutes from previous meeting:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 8<sup>th</sup> November 2021 be accepted as a true record and they were be duly signed.

473. **To Consider Matters Arising:**

443 Defibrillator: As the hall committee have not met yet, no final decision for it siting has been agreed. After further discussion it was suggested it be put on the end wall of the hall and the bottle bank be re-positioned. Cllr Martin has the measurements etc. Funding to pay for it is in place and the electrician is ready to install the power supply etc. He will also look at the lighting situation so that it is lit up in the dark (possibly a timer switch). **Action: PH/JM**

471a Hedge planting at Willowfield Hotel: CBC says it is not their land, but it is so we need to go back to CBC. CB Cllr Morris will follow this up with Kevin Collins – Asset Department at CBC. **Action: RM**

474. **To Accept Reports:**

**CB Cllr Clark:** Has not heard anything further regarding the bund issue but will report back when she has.

**CB Cllr Mathews:** Nothing to report.

**CB Cllr Morris:** No report available.

**Highways:** Cllr Abbey said the potholes at the Broughton Road end of Mill Lane have been repaired. It was confirmed that part of Mill Lane still belongs to CBC but just after the Mill, the Hill family had ownership changed to them.

CBC Highways will address the dipping of the road by the M1 bridge on Wavendon Road but they will not address the MKC side so Cllr Abbey agreed to report this to MKC.

**Planning:**

CB/21/04386/FULL Bungalow, Bryon Lodge. The response has been sent to CBC. Further comments regarding the revised application are to be sent in.

CB/22/05641/Full 20 Broughton Road. Infill extension to side, with associated internal alterations, and roof window addition to rear.

The following comments were made:

- The full height window on the boundary needs consideration for privacy and fire regulations.
- The new mono pitch roof interface with the existing thatch on the rear of the property needs further consideration as this will make for very difficult waterproofing detail. Preferably the new and the old roof interfaces should occur within the cable wall to maintain the character of the existing thatch roof line.
- The new access is via a private road and may need consent from the owners.

**Technology/Energy/Facilities:** Cllr Harrison getting closer to 5g masts from motorway and Broughton. It is getting closer. Connections in Salford appear to be very good.

**Footpaths/Rights of Way:** Nothing to report.

**Salford Liaison:** Cllr Harris said that unfortunately a resident had passed away just before Christmas.

**Hulcote Liaison:** Cllr Harrison said that work on the temporary bridge in Mill Lane has ground to a halt presumably over the Christmas break.

**Village Hall:** Cllr Harris is still looking for money to take the window project forward. (£26,000 + VAT). There is a need to get the events started again in order to boost funds. The Christmas Lunch was excellent. Nothing has been planned so far this year. It was thought that a street party and possibly a band could be held for the Queens Golden Jubilee. What is the preference – Hulcote Church area, Salford – hall, the green, the street. It was felt that Salford would be preferably, especially if the weather is inclement. As the 30<sup>th</sup> ay is being lost as a bank holiday, we will now be getting 3/4<sup>th</sup> June. It was agreed to check what the official plans are as they were announced today. May be able to sort out a ‘posy’ cake.

**Charities:** Cllr Harrison said Budgie had made an excellent job of delivering all Christmas envelopes. As it was not easy working out relevant children birthdays, it was suggested that a hand written letter to circulated to residents to obtain correct dates. A meeting is scheduled with Rev Pain will become Chairman.

**Church:** Carol Service was well attended by some 35 residents.

Regarding the Bat issues, a suggestion has been made by the Bat Protection Group to erect a Bat tunnel. The Parish Council would like to know more about this and why issues with bats are taking so long to ascertain the best possible solution. Can we have an independent report? It was agreed to write to Maurice Rust. The Parish Council would like to fully understand for when neighbours ask questions.

**School Liaison:** Andy Emerson not present. Cllr Butten will ask him if the school would appreciate involvement in the Queens jubilee celebration.

**The Informer:** Mainly down to the Covid situation, no Christmas issue was completed and distributed.

A different format was discussed. Would it be better to go digital? Up to date information could then be put on the pc website and the village website, as information so quickly goes out of date. If Cllr Whiteman puts pieces together, she would be able to send them to The Clerk and residents would be pointed in the right direction of where to find it.

Cllr Butten has excellent digital communication capabilities and would like to start a database so long as permission was obtained from anyone who was included on the database. Do we need a pc database and possibly share it with the village hall? After discussion it was proposed by Cllr Butten that he start a village database on Hubspot which would be strictly monitored and updated regularly. This was seconded by Cllr Whiteman with all in agreement. A policy is to be written in order to keep the data based strictly up to date.

**Noise Working Party:** Nothing to report.

475. **To consider Correspondence:**

A serious hit and run accident between a car and a cyclist took place on New Years Day on Cranfield Road where the cyclist was carried some 20 feet by the vehicle which then drove off. The Parish Council have been asked if they are able to assist by perhaps cctv footage but unfortunately, there is no cctv in the vicinity of where the accident took place.

476. **To accept Finance:**

Approx Balances as at 30<sup>th</sup> November 2021: Current A/C £4,924.42  
BS A/C £18,219.43 (which includes the £6,550.00 Neighbourhood Grant)

**Expenditure:**

HMRC PAYE	168.00	100521
Mrs Lyman Clerks Allowance - December	20.00	s/o
Mrs Lyman Clerks Allowance - January	20.00	s/o
Mrs Lyman Clerks Salary – December	224.60	s/o
Mrs Lyman Clerks Salary – January	224.60	s/o
	<hr/> 657.10	

It was unanimously **RESOLVED** that the above invoices be paid.

As requested, The Clerk had been to the Metro Bank regarding switching bank accounts from Barclays.

Requirements:

In order for a community account and a business savings account to be opened and for them to be serviced entirely by The Clerk who is also the Responsible Financial Officer, The Chairman and The Clerk need to visit Metro Bank so that they can be identified and the accounts be opened and the switching to begin.  
The Parish Councils Constitution is to be included in the Minutes and a copy of the signed minutes is to be taken into the bank.

## **HULCOTE & SALFORD PARISH COUNCIL CONSTITUTION**

Hulcote & Salford Parish Council consists of seven councillors elected every four years. Central Bedfordshire Council maintains the Register of Electors.

Hulcote & Salford Parish Council's vision is 'to ensure the villages of Hulcote and Salford continue to be vibrant rural villages with a strong community spirit, where everybody matters. The aim is for Hulcote and Salford is to be prosperous, safe and attractive places in which to live and work for the present generation and for generations to come'.

The purpose of the Council is to work within its statutory powers to maintain and enhance the villages and to help the people of Hulcote and Salford to improve their quality of life, in accordance with the Council's vision, and to work in partnership with Central Bedfordshire Council.

The Council will exercise all its powers and duties in accordance with the law and this Constitution, and utilise its limited budget to achieve the greatest good for the community.

Councillors agree to follow the Code of Conduct, which is overseen by the Standards Board for England.

The Council's administrative affairs are dealt with by the Parish Clerk who is a part time employee of the Parish Council, and will normally fulfil the role of Responsible Financial Officer.

The Council meets in public on the second Monday bi-monthly of each month in the Mary Agate Hall, Salford except when this is a Bank Holiday, when alternative arrangements are made.

Election will be by ballot of the electorate of the parish.

Where insufficient Councillors have been elected by ballot the Council may nominate at its discretion individuals for co-option to the Council so long as the total number of co-opted members does not exceed the number of elected members.

A person shall cease to be a member of the Council when having notified the Chairman in writing of their wish to resign.

At the Annual Parish Council Meeting held in May each year they will elect from their number a Chairman and Vice Chairman to serve for the ensuing twelve months.

The Council operates a freedom of information policy and publishes its agendas and minutes on the parish notice board and website. Any member of the public can inspect Council papers and attend Council meetings. They may also inspect the Council's accounts and make their views known to the external auditor.

The Constitution may be altered and additional clauses added by a resolution passed by not

less than two thirds of the Council present.

Accepted –  
November 2019

Cllr Butten has asked what Government protection would be available should Metro Bank cease to trade. The Clerk agreed to ask the question. Subject to checking out, it was agreed to go forward. **Action: KB/LL**

477. **Toureen, Neighbourhood Plan Update and Section 106 Funding:**

Toureen a: Quite a bit of the Concrete has disappeared from site. CBC was hygbe asked if there was an active planning application. Stuarot Kemp said there wasn't but when he delved further, a planning application has been submitted but is awaiting for CBC validation.

Toureen b: NDA's have gone out and once heads of terms have been put together they will also be circulated hopefully next week.

Toureen c: want a meeting with members of the Parish Council. They do know we have developers interested. They say they want meaningful conversations. It was agreed that those present at the meeting should be Cllrs Butten, Harrison and Martin. They would mee before the meeting to organise their strategy.

**Neighbourhood Plan:**

Cllr Abbey said Chris Ackill is more than happy to work with us and a meeting needs to be held. It was agreed to meeting at the Village Hall on Thursday morning 9.30 20<sup>th</sup> January. Those present will be Cllrs Butten, Abbey, Harrison, Harris and Lyn Lyman..

**Section 106 Funding:**

*(Through Section 106 funding we have £3,158.48 allocated to our parish but it can only be spent on Recreation Ground equipment). The Clerk had asked if it could be spent on a bench for The Green but this did not qualify. If the allocation is not spent by a given date, it has to be returned to the developer. We need recreation ground space. Cllr Harrison wondered whether we could qualify for a new sound system and Cllr Butten wondered about a permanent bbq. Cllr Harrison will enquire with Laura Badhams at CBC. Action: RH*

478. **Date of next meeting:**

Monday 14<sup>th</sup> March 2022 starting at 7.30pm.

The meeting closed at 9.20 pm.