



Minutes of the **HULCOTE AND SALFORD PARISH COUNCIL** held on **Monday 15<sup>th</sup> July 2024** at the Mary Agate Hall, Wavendon Road, Salford starting at 7.30pm

**PRESENT:-** Parish Councillors, Keith Butten, Robert Harrison, Nick Waller, Jacqueline Abbey, Paul Harris, the Clerk Lizzie Barnicoat, and one member of the public, Unitary Councillor Morris.

**1. WELCOME BY CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED:-**

Parish Council Vice Chair welcomed all to the meeting, there had been apologies for absence received from Parish Councillor Sophie Hall, Unitary Councillors Sue Clark expected to arrive late, these were accepted.

**2. DECLARATION OF PERSONAL AND PREJUDICIAL INTEREST TO BE DECLARED:-**

There were no declarations received for the meeting relevant to any agenda items it was noted.

*The Chair adjourned the meeting at this point*

**3. OPEN FORUM:-**

No public statements received.

*The Chair reconvened the meeting at this point*

**4. MINUTES OF THE LAST MEETING:-**

The meeting minutes from 21<sup>st</sup> May had been circulated to all Councillors, it was unanimously agreed to approve the minutes as a true and accurate record, resolution passed. Cllr. Butten signed the minutes.

**MATTERS ARISING: -**

Noted, no update on the Hulcote Farm and Brook Farm bunds so this item remains ongoing and will be monitored.

The Clerk had continued to monitor the publication of the forms on the local authority website as some appear not be showing, it was noted that currently Cllrs. Hall is not showing, Cllr. Drew had resigned it was noted. Clarity on declarations would be sought via the Unitary Councillors.

Cllr. Butten updated all on the reapplication to have The Swan listed as an asset of community value following it expiring on 5th September. The process has been changed so further evidence is required, this work remains ongoing.

Cllr. Butten arranging a Parish Council Dropbox account to be set up for multiple users access for document sharing purposes, Clerk has access.

The charity to arrange the pro forma to be sent with the Parish Council as the point of contact, with resolution made by the Council unanimously that bench order to be placed and payment made for the bench going on the green using the local authority section 106 funding at a cost of £725.48, with the charity having agreed to pay the difference between the grant and the actual cost of the bench expected to be in the region of £1400-£1600. This remains ongoing.

Recreational Open Spaces document noted under correspondence previously, Cllr Harrison agreed to fill the document in for the village green, as it is the only open space in the parish, with it being agreed that reference should be made, feeding back that the parish would like more open space. There was a discussion on this in light of the draft assessment document shared by the local authority recently which Clerk had circulated, this needs to be completed.

Salt bag scheme communications followed up from last meeting by Interim Clerk regarding the two salt storage locations in the parish, one at Rook Tree Farm in Hulcote with a bag delivery to be

arrange and also one in Brittens Lane, Salford, were actioned. There was follow up checks made that these deliveries had not taken place, even though sent to the local authority. Further request for these to be actioned by the local authority has been sent.

Previously it was detailed there to be exploration work by Interim Clerk on a community action group, consideration of being led by Parish Council, having a centralised group to share the key information was discussed along with how this could work through having an opt in group for outward communications only. Monitoring of who has access to these groups, would be a practical way forwards, this has started to be investigated and will be a future policy item consideration.

Cllr. Clark had continued supporting with moving forwards the proposed diversion of Mill Lane road to avoid the collapsing bridge with it being confirmed there is a way the road could be adopted, with the first step being retrospective planning permission which needs to be applied for. Awaiting the planning application aspect to be progressed by the resident.

Website updates had continued to be made, with changes added. A training session is still trying to be arranged.

Cllr. Abbey had continued to follow up on a number of local highways matters, replacement signage in Salford had been refitted, Brittens Lane damage to the highways verge had been reported. Thanks as usual given to Cllr. Abbey for pursuing the highways items.

Prologis application had been heard at Development Management committee on 29<sup>th</sup> May, Cllr. Harrison did attend was thanked for speaking, the application disappointingly had been granted.

**CB/24/00148/SCN** EIA Screening Opinion: Construction of a mixed employment site over 2 plots. Plot 1 comprising of office building with associated car parking, transport workshops, service yard and electric HGV charging facilities and secure perimeter fencing (6,700sqm). Plot 2 comprising of office building with associate car parking, operational facilities within an external service yard and secure perimeter fencing (6,000sqm) at Land at Salford Road, West of Junction 13 of the M1, Salford Road, Hulcote – no update to report on this application.

Central Bedfordshire Council Local Plan settlement document information had been updated and return submitted to the local authority by the Clerk as agreed at the last meeting.

The Standing Orders and Financial Regulations had been published on the website, as had the latest model Code of Conduct document.

The model employment contract continues to be worked on, alongside the asset register which has now been updated to reflect the Council assets.

External audit paperwork had been submitted and documents published on website.

## **5. UNITARY WARD COUNCILLOR REPORTS: -**

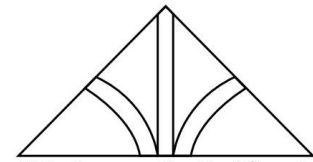
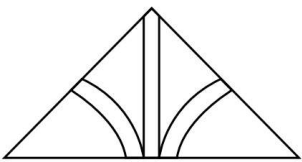
Cllr. Clark gave update on recent meetings had attended, continuing to raise issues on behalf of local residents, disappointment was expressed at the lack of objection by the local authority at the Brogborough Landfill appeal. Cllr. Clark had attended the appeal site visit meeting it was noted.

Cllr. Morris gave update that the local authority is currently leaderless with several changes on the Executive.

*Cllr Clark took leave at this point of the meeting*

## **6. PLANNING:-**

a) **CB/22/00548/MW** notification of appeal for Installation of solar PV park development and associated infrastructure at Brogborough Landfill Site, Woburn Road – Clerk had attended the planning appeal, expressing concern and disappointment about the withdrawal of the local authority objection at short notice and lack of communicating this to the local communities impacted. Cllr Clark and a local ecology specialist had raised a number of concerns robustly, with it being noted the appeal had been adorned, with further hearing planned in August.



b) Neighbourhood Plan meeting feedback – Councillors had been updated between meetings with the communications between the land agent on behalf of the land owner. A meeting with all parties

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present had been arranged and taken place including the consultant who continued to support the Parish Council advising as appropriate. The land owner proposed changes put forward were considered by Councillors with feedback agreed, Cllr. Butten to action and to send follow up communication on behalf of the Parish Council to try and keep this matter moving forwards.

c) Planning applications received after the publication of the agenda – none received.

The local authority had shared a Section 106 report, to be a future agenda item to enable Councillors to review the content. Items were time limited it was noted and it might be possible to try and repurpose some of the funds to a highways safety unit potentially for the Council to pursue given the limited open space and recreational land in the parish.

## **7. PARISH COUNCILLOR VACANCY:-**

The Clerk had notified the local authority of Mike Drew's resignation.

## **8.FINANCE MATTERS:**

### **a) Banking access**

Work continued to try and update the bank access authorization for Cllrs Harris and Butten as signatories for Barclays, card device for online banking has arrived. Cllr Abbey to be added as a third Parish Council signatory, once the mandate team have confirmed Cllrs. Butten and Harris have appropriate access.

### **b) Payments for authorisation including insurance renewal**

Gallagher insurance renewal £501.86

It was unanimously agreed by the Councillors, with resolution passed for this payment.

Other payment matters noted, the Information Commissioner Office data protection license £35.00 direct debit mandate to be completed it was noted is on hold as unable to process this payment at present with the banking mandate challenges.

### **c) Quotations and funding considerations to secure Speed Indicator Device update**

It was unanimously agreed for the Clerk to prepare a funding application bid to the UK Rural Prosperity grant to be submitted to the local authority for a Speed Indicator Device to look to improve highways safety in the village as per the previous resolution that up to £550 is funded by the Parish Council. If this application was not successful then Clerk to follow up with a Marston Vale turbine application.

## **9. TO CONSIDER CORRESPONDENCE:**

M1 junction 10 to 13 - Traffic Management update – circulated

CBC Salt and grit bin communications – quotation chased

Parish Council website communications with JG to arrange a training session – pursued

Planning appeal for Brogborough Landfill Site, Woburn Road, Lidlington CB/22/00548/MW communications – forwarded

Mary Agate Hall hall booking communications

HMRC debt recovery communications – followed up

Unitary Councillor SC apologies for absence – responded to

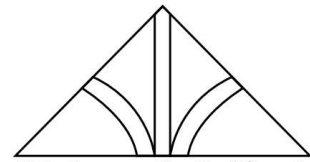
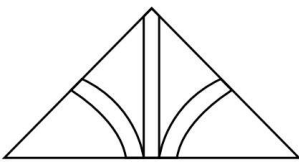
Parish Councillor Mike Drew resignation – responded to, actioned

BBC Universal Studios communications regarding meeting with Parish Council representatives

CBC June bulletin for Town and Parish Councils – forwarded

Planning application Land to the south east of Prologis Park, Marston Gate, Ridgmont CB/22/02213/OUT communications

Central Bedfordshire Local Plan Settlement Audit acknowledgment



- GrantScape Online Application Registration
- CBC Update for Town and Parish Councils - July 2024 – circulated
- Priority Setting Meeting 10th July 2024 - North Central Bedfordshire
- Beds RCC News - June 2024
- CBC Adoption of the Planning Obligations SPD T/PC
- CBC Community Safety Youth Survey 2024 - printable version
- Last week to have your say on the future of libraries in Central Bedfordshire
- CBC Advert for Panel Members
- CBC - Enhance community facilities with a Community grant fund Deadline 19JULY24
- CBC Share your thoughts on two strategies to shape the future of arts, culture and libraries
- CBC Funding for tree and hedge planting in your town/parish council
- Neighbourhood Plan communications with land agent on behalf of client and consultation – agenda item
- AJG insurance renewal communications – agenda item
- CBC Officer communications regarding resignation – followed up
- Planning Inspectorate Confirmation of Representation(s) for APP/P0240/W/24/3338483
- Local Councils AGAR submission acknowledgement - circulated
- Internal auditor communications – previous agenda item, circulated
- Gentle reminder - AGAR deadline - Sunday 30 June 2024
- CBC Section 106 report – shared with Councillors

Planning decisions since last meeting –

**CB/24/00679/LDCE** Lawful Development Certificate Existing: Commencement of Works in connection with planning permission MB/02/00538/FULL for conversion of the existing detached workshop building COU to a detached dwelling, within the required five year period as specified in condition 1 AT Church House, Rook Tree Farm Road, Hulcote - withdrawn

**10. CLOSE OF MEETING:** - meeting closed at 8.50pm.

Signed .....

Dated .....