

Minutes of **HULCOTE AND SALFORD PARISH ELECTORS MEETING** held on **Monday 15th May 2023** at 7.30pm at the Mary Agate Hall, Wavendon Road, Salford.

PRESENT:- Parish Councillors, Keith Batten (Chair) Robert Harrison, Mike Drew, Jacqueline Abbey, Paul Harris, W Sharp, Unitary Councillors Sue Clark, the Clerk Lyn Lyman, and one member of the public.

1. WELCOME BY CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED:- Parish Council Chair welcomed all to the meeting, there had been apologies for absence received from , these were accepted from Unitary Councillor Robert Morris.

2. MINUTES OF THE PREVIOUS ANNUAL PARISH MEETING:

It was **RESOLVED** that the Minutes of the Annual Parish Meeting held on 9th May 2022 were accepted and duly signed.

3. CHAIR REPORT:-

The Chair outlined a number of factors that has impacted over the last twelve months, matters such as the conflict in Ukraine alongside a new monarch in King Charles, whilst more locally the Parish Council remained committed to making progress and moving forwards the Neighbourhood Plan.

4. REPORTS FROM COUNCILLORS:-

Highways: Cllr Abbey detailed that items continue to be reported in a timely manner to the local authority as the highways authority, with it being noted that a number of commercial vehicles going through the parish remains an issue as with the previous year.

Planning: Cllr Harris reported that the Parish Council continue to engage in local householder application as well as other applications which might have a wider impact including on the parish. Marshalls have confirmed they will be relocating to Cranfield, with the Parish Council engaging in the associated communications on this to understand what mitigation is planned to minimise traffic flows through the village.

The Parish Council remain vigilant with the support of the Unitary Councillors and neighbouring parishes on understanding new developments in the local area and how best to engage, feeding back into the relevant consultation as necessary.

Salford and Hulcote Liaison: It was noted that sadly heavy goods vehicles are not travelling as directed to by the appropriate local signposts. There was a detailed discussion on the continued issues in the village relating to highways, in particular the many potholes and questions regarding the bridge works on Mill Lane.

In regards of technology there continue to be challenges with broadband facilities not being good in Hulcote.

Mary Agate Hall: Cllr Harris detailed that the committee at the Village Hall continue to work hard, looking at ways to progress and develop the facility, which is now using technology to improve access through the use of a Key Safe and many events being arranged which is all pleasing.

Charity: it was reported it has been a good year, long term disbursements have helped and thanks given to the trustees who support the Charity work.

5. TO ACCEPT UN-AUDITED ACCOUNTS Y/E 31ST MARCH 2023:

The un-audited accounts for y/e 31st March 2023 were circulated. After discussion, it was **RESOLVED** that the accounts be accepted and Parts and A & B of the Annual Governance and Accountability Returns and the Certificate of Exemption were duly signed by the Clerk and Chair.

6. OPEN FORUM:-

No public statements received.

The meeting was closed.

Minutes of the **HULCOTE AND SALFORD ANNUAL GENERAL PARISH COUNCIL** held on **Monday 15th May 2023** at the Mary Agate Hall, Wavendon Road, Salford.

PRESENT:- Parish Councillors, Keith Butten (Chair) Robert Harrison, Mike Drew, Jacqueline Abbey, Paul Harris, W Sharp, Unitary Councillors Sue Clark, Saverio Bongo, the Clerk Lyn Lyman, and no members of the public.

1. ELECTION OF CHAIR:-

Cllr Butten was proposed by Cllr Harris. This was seconded by Cllr Abbey with all present in agreement, resolution passed.

2. WELCOME BY CHAIR AND APOLOGIES FOR ABSENCE TO BE RECEIVED:-

Parish Council Chair welcomed all to the meeting, there had been apologies for absence received from, these were accepted from Unitary Councillor Robert Morris. Cllr. Bongo introduced himself as one of the newly elected Ward Councillors.

3. PARISH COUNCILLOR VACANCIES:-

As this is the first meeting following the recent election, Cllrs were asked to complete the acceptance of office forms via the CBC link.

It was unanimously agreed by all present that Nick Waller join the Parish Council, as a co-opted Councillor, resolution passed. It was noted there are two other individuals interested in joining the Parish Council.

4. TO APPOINT VICE CHAIR:

It was unanimously agreed to elect Paul Harris as Vice Chair, resolution passed.

5. TO APPOINT PORTFOLIO HOLDERS:

Highways and Footpaths	Cllr Abbey and Cllr Waller
Planning	Cllrs Harris, Butten & Harrison
Technology/Energy/Facilities	Cllr Harrison
Charities	Cllr Harrison
Church	Cllr Butten
School Liaison	Andy Emerson
The Informer/communications	Cllr Drew
Website Liaison:	The Clerk

6. SPECIFIC DECLARATIONS OF INTEREST:-

a) **Declaration of member's interest of a non-pecuniary nature:**
(Having membership of a club, charity etc or a close relationship). None.

b) **Declaration of member's interest of a pecuniary nature:** None
(Having a financial bearing on a member or their spouse/partner). None.

The Chair adjourned the meeting at this point

7. OPEN FORUM:-

Unitary Cllr Sue Clarke to follow up and liaise with local authority Officer Michelle Flynn regarding contacting Cllr Abbey regarding footpaths. Cllr. Clark also to action with the local authority option relating to the bridge and highways outside Mill House.

It was discussed and agreed that regarding the Remembrance Service this year the Parish Council will promote it as it was agreed the event should go ahead and remain in the parish.

The Chair reconvened the meeting at this point

8. TO ACCEPT MINUTES FROM PREVIOUS MEETING AND MATTERS ARISING:

It was RESOLVED that the minutes of the Parish Council meeting held on 13th March 2023 be accepted as a true record and they were duly signed.

471a Hedge planting at Willowford Hotel: CBC says it is not their land, but it is so it was agreed to go back to CBC yet again. CB Cllr Clark agreed to take this over. CB Cllr Clark now has the map showing ownership is CBC. Sarah Fortune is the Planning Officer. The map shows that it is CBC Highways owned land. It was agreed the map should be marked accurately and sent to Sarah. Cllr Harris agreed to speak to Sarah.

Action: PH

The bund is going to appeal (Richard Rogers). CB Cllr Clark said things had been taken forward but it is not known exactly what is going to be done. A Planning Officer will attend a site meeting with CB Cllr Clark.

Action: SC

Waterhall Farm: It was agreed to ask CB Cllr Clark to look at the specific policy on Employment Issue. The PC view is that the units are old, not well maintained and do not provide good quality employment location that fits today's standards. By refusing the application for development it is likely that units will gradually become vacant and no longer provide employment. The applicant has contacted CB Cllr Clark and wants to meet up so she will arrange for an officer to be present.

Action: SC

Toureen are doing lots of work on the site but not sure what. A lot of concrete has been removed. There is now a boundary fence but why is it there. Reinstatement not taking place.

9. TO CONSIDER CORRESPONDENCE:

As from 1st April 2023 Milestone Infrastructure is the new CBC Highways Contractor for the next 7 years. Any issues should still be reported to www.fixmystreet.centralbedfordshire.gov.uk Category three potholes to be identified on Fix my Street it was noted.

It was noted that cars are continuously parking dangerously on the road outside the Willowford Hotel.

A resident was concerned about about the Bridleway next to The Slipe being dangerous, Unitary Cllr Clark will visit the site.

Cllrs. Harrison and Abbey will attend the East West Railway meeting at Lidlington.

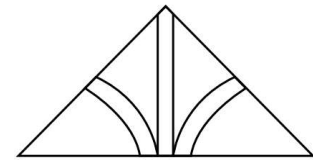
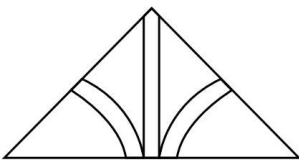
Cllr Abbey kindly agreed to organise new batteries for the SID's (Speed Indicator Devices) as the old ones are out of date and can no longer hold their charge.

10. TO ACCEPT FINANCE:

Approx Balances as at 15th May 2023: Current A/C £23322.53 (which includes the £6,550.00 Neighbourhood Grant less 1320 = 5230.00)

Expenditure:

HMRC	323.13	535
PAYE		



BATPC Affiliation Fees	97.00	536	
Mrs Lyman Clerks Allowance - April	20.00	s/o	
Mrs Lyman Clerks Salary – April	224.60	s/o	now 234.80
Mrs Lyman Clerks Allowance - May	20.00	s/o	
Mrs Lyman Clerk Allowance - May	224.60	s/o	
	909.33		

The business savings account has been closed and transferred to Community Account in readiness for the bank switch

It was unanimously **RESOLVED** that the above invoices be paid.

11. NEIGHBOURHOOD PLAN UPDATE:-

Edits have been done but needs more then Section 14 process will begin. Period of consultation. Residents and local authority. Referendum stage September time. Cllr Batten agreed to do report to send to the finance company regarding the grant as the grant balance is not to be lost.

12. SECTION 106 FUNDING:-

Through Section 106 funding we have £3,158.48 allocated to our parish but it can only be spent on Recreation Ground equipment.

Subsequently The Clerk has been advised that it may now be possible to purchase a bench. Laura has forwarded the relevant form which requires costings. Cllr Harrison funding, a seat is to be costed £1,000 to £2,000. Cllr Batten will complete the form and we can send it off for the seat.

Action: RH/KB

Charity permission is required for the bench on The Green. Cllr Harrison said the Charity Trustees unanimously agreed with a bench. The bench around the tree is in poor state so maybe able to replace it. Cllr Harrison shared costings with those present.

Cllr Batten outlined that if a price for a Commemorative plaque for the Queens platinum jubilee can be sourced then the Lotto will fund it. The plaque could be put on the Agate Hall. Cllrs Harrison & Abbey had investigated the jubilee plaque wording feeding back to Councillors.

13. DATE OF NEXT MEETING: - Monday 10th July 2023 at 7.30pm, meeting closed at 9.30pm.

Signed

Dated